

## OPERATOR'S DAILY CHECKLIST FORKLIFT

### Electric Fork Truck

Truck No. Toyota Date 8/19/08

Time or Hour Meter Reading: Start      End     

Inspect Each Item	Check One		Unsatisfactory Items Explanation—include any actions taken
	SAT	UNSAT	
Equipment			
Horn	✓		
Lights Head Tail and Warning	✓		
Battery Charge	✓		
Battery Plug Connection	✓		
Tires	✓		
Fork Blades (Tines)	✓		
Hour Meter	✓		
Operating Controls	✓		
Gauges	✓		
Steering	✓		
Hydraulic Controls	✓		
Brakes Service and Parking	✓		
Other	✓		

**Operator qualifications**

Currently holds a motor vehicle license?

Yes ✓

Training up to date?

No ✓

NA

Personnel Protective Equipment required?

Personnel Protective Equipment in use?

✓

Operator's Signature	<u>[Signature]</u>
Department/Division	<u>HALL (PLM)</u>