

**OPERATOR'S DAILY CHECKLIST
 FORKLIFT**

Internal Combustion Engine Fork Truck

Truck No. Toyota Date 9/10/08

Time or Hour Meter Reading: Start 11 End

Inspect Each Item	Check One		Unsatisfactory Items
	SAT	UNSAT	Explanation—include any actions taken
Equipment			
Engine Oil Level	✓		
Fuel Level	✓		
Horn			
Lights	✓		
Head Tail and Warning	✓		
Battery - Water Level	✓		
Tires	✓		
Fork Blades (Tines)	✓		
Hour Meter	✓		
Operating Controls			
Gauges	✓		
Steering	✓		
Hydraulic Controls	✓		
Brakes	✓		
Service and Parking	✓		
Other	✓		Broken mirror mount

Operator qualifications

Currently holds a motor vehicle license?	Yes	No	NA
Training up to date?	✓		
Personnel Protective Equipment required?		✓	
Personnel Protective Equipment in use?			✓

Operator's Signature [Signature]

Department/Division PHY C