

**OPERATOR'S DAILY CHECKLIST
 FORKLIFT**

Electric Fork Truck

Truck No. Toyota Date 12/1/08

Time or Hour Meter Reading: Start End

Inspect Each Item	Check One		Unsatisfactory Items
	SAT	UNSAT	Explanation—include any actions taken
Equipment			
Horn	✓		
Lights Head Tail and Warning	✓		
Battery Charge	✓		
Battery Plug Connection	✓		
Tires	✓		
Fork Blades (Tines)	✓		
Hour Meter	✓		
Operating Controls			
Gauges	✓		
Steering	✓		
Hydraulic Controls	✓		
Brakes Service and Parking	✓		
Other			

Operator qualifications	Yes	No	NA
Currently holds a motor vehicle license?	✓		
Training up to date?	✓		
Personnel Protective Equipment required?			✓
Personnel Protective Equipment in use?			✓

Operator's Signature [Signature] Kenyon
 Department/Division PHYC