

OPERATOR'S DAILY CHECKLIST FORKLIFT

Internal Combustion Engine Fork Truck

Truck No. TOYOTA Date 7/22/09

Time or Hour Meter Reading: Start _____ End _____

| Inspect Each Item | Check One | | Unsatisfactory Items Explanation—include any actions taken |
|---------------------------|-----------|-------|---|
| | SAT | UNSAT | |
| Equipment | | | |
| Engine Oil Level | / | | |
| Fuel Level | / | | |
| Horn | / | | |
| Lights | / | | |
| Head Tail and Warning | / | | |
| Battery - Water Level | / | | |
| Tires | / | | |
| Fork Blades (Tines) | / | | |
| Hour Meter | | | |
| Operating Controls | | | |
| Gauges | / | | |
| Steering | / | | |
| Hydraulic Controls | / | | |
| Brakes | / | | |
| Service and Parking | | | |
| Other | | | |

Operator qualifications

Currently holds a motor vehicle license?

Training up to date?

Personnel Protective Equipment required?

Personnel Protective Equipment in use?

Yes No NA

| | |
|----------------------|------------------------|
| Operator's Signature | <u>Charles Bassett</u> |
| Department/Division | <u>PHYS</u> |