

# E12-11-009 Charter

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# Charter

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**Define collaboration goal**

**Legitimize leadership**

**Define rights and responsibilities for all collaboration members**

**Policy on presentations and publications**

**Clear rules how to proceed in conflicting situations**

**Collaboration list**

**In the following, the proposed draft charter is summarized**

**Open for discussion and changes**

# Management Structure

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## **Collaboration Board**

**consists of 4 Spokespeople (one is the Contact Person)  
to be elected for 2-year terms, multiple terms allowed**

## **Collaboration Council**

**includes the 4 Spokespeople  
plus 11 Institutional Representatives  
to be elected from complete list of Institutional Representatives**

## **Coordinators**

**recommended by Council, appointed by Board**

## **Collaboration Members**

**Physicists**

**Graduate students**

**Undergraduate students**

**Engineers**

**Technicians**

# Responsibilities

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## **Collaboration Board**

**responsible for day-to-day affairs  
delegates questions of importance to Council**

## **Collaboration Council**

**makes recommendations in questions of broader significance**

## **Collaboration Members**

**vote  
contribute to preparation, running and analysis of the experiment**

**Council can veto (by 2/3 majority = 10 members) against Board decisions  
Council can invoke Collaboration (by simple majority) to vote for veto  
Collaboration can veto against Board and/or Council decisions (2/3 majority)  
Non-confidence vote (2/3 majority possible)  
No automatic re-election on veto**

# Collaboration Board

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## **Inaugural spokespeople**

**John Arrington (ANL)**

**Michael Kohl (Hampton)**

**Brad Sawatzky (Jlab, Contact person)**

**Andrei Semenov (Regina)**

# Collaboration Council

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**To be updated / reconfirmed**

**30 institutions (PAC37)**

*Kent State University, Thomas Jefferson National Accelerator Facility, Massachusetts Institute of Technology, University of Kentucky, University of Regina, Duke University, Argonne National Laboratory, The College of William and Mary, Hampton University, North Carolina A&T State University, Southern University at New Orleans, University of Mainz, Yerevan Physics Institute, Louisiana Tech, Florida International University, University of Virginia, Northern Michigan University, Los Alamos National Laboratory, Norfolk State University, Northwestern University, Harvard University, University of North Carolina at Wilmington, Joint Institute for Nuclear Research (Dubna), University of Winnipeg, Kyungpook National University, University of Maryland, University of Bonn, University of Basel, Xavier University of Louisiana, Pacific Northwest National Laboratory*

**Collaboration Council = 11 Institutional Representatives plus 4 Spokespeople**

# Coordinators

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**Board in consultation with Council can add/remove positions as needed**

- **Project Management – B. Sawatzky**
- **Technical Coordinator – M. Kohl**
- **Analysis Coordinator – J. Arrington**
- **Polarimeter Design – A. Semenov**
- **Veto Counters – A. Ahmidouch**
- **Neutron Counters – W. Tireman**

# **Presentations and Publications**

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## **Technical publications**

**Technical papers on overall setup to be reviewed by Collaboration**

**Technical papers on subcomponents to be reviewed by Board or Council**

**Authors = Physicists, graduate students, undergraduate students, engineers, and technicians who made a significant contribution to the topic**

**Reduced author lists possible for papers on subcomponents, if not integrated with and not including data taken with the overall setup**

## **Physics publications**

**Full author list**

**Papers on physics results to be reviewed by Collaboration**

## **Presentations and proceedings**

**“Author.Name for the E12-11-009 collaboration”**

**Slides to be approved by Board or Council**

**Physics results to be approved by the Collaboration before shown publicly**

## **Acknowledgment of funding support**



## Upcoming electronic elections

**By Sep. 12, 2014**

**Nominations for 4 Spokespeople**

**Confirmed list of Institutional Representatives**

**Confirmed list of Collaborators**

**By Sep. 26, 2014**

**Collaboration vote to accept charter (2/3 majority required)**

**Collaboration vote to elect Collaboration Board (4 Spokespeople)**

**Collaboration vote to elect Collaboration Council (11 Representatives)**

**Initial election: 4 Spokespeople and 11 Collaboration Council members**

**2 spokespeople and 4 council members for a one-year term**

**2 spokespeople and 5 council members for a two-year term**

**Yearly election in September thereafter for half of the board and council**

# Acronym

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**A good acronym**

**Sounds better than E12-11-009**

**Sounds better than**

**“GEn in Hall C” or**

**“GEn from deuterium and recoil polarimetry”**

**Provides a work title**

**Helps identify the experiment**

**Will be used by reviewers, management and funding agencies**

**Proposing to use:**

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Proposing to use:

**“C-GEN”, “D-GEN”, or “C-DGEN”**

(inspired by Hall C, neutron electric form factor  $G_{En}$ , deuterium)  
(distinguishes experiment from Hall A and  $^3\text{He}$ )