

Check list to go from Controlled to Restricted Access

October 25, 2008

~cdaq/gen/Documents/check_to_restricted.tex

Date:

Time:

Shift Leader:

Run Coordinator:

Reason to open hall:

To change the hall from Controlled Access to Restricted Access, the following sequence of events must happen (please initial item as it is completed):

Initials

- _____ • Shift leader (or Run Coordinator if no shifts are underway) determines that the hall must change to Restricted Access.
- _____ • Shift leader has verbal concurrence from the Run Coordinator to change to Restricted Access.
- _____ • Shift leader has verbal concurrence from either the Hall C Work Coordinator or the Physics Liaison to change to Restricted Access.
- _____ • Run Coordinator or the Shift leader requests the Target Coordinator (or designee) to ramp down the target field.
- _____ • Field is down.
- _____ • Hall C Work Coordinator (or designee) and an ARM visually inspect the target chamber window coverings.
- _____ • Complete radiological survey.
- _____ • Target Operator disconnects the magnet leads.
- _____ • Hall C Work Coordinator locks leads in box.
- _____ • Shift Leader requests MCC to change the state of the Hall to Restricted Access.
- _____ • Hall C Work Coordinator (or designee) must supervise activities that necessitated the change to Restricted Access.
- _____ • Revert to Controlled Access as soon as possible.